



Class Schedule for 2007-2008

1st Trimester

Period	Class	Teacher Name
1st		
2nd		
3rd		
4th		
5th		
6th		

2nd Trimester

Period	Class	Teacher Name
1st		
2nd		
3rd		
4th		
5th		
6th		

3rd Trimester

Period	Class	Teacher Name
1st		
2nd		
3rd		
4th		
5th		
6th		

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Welcome to DaVinci Academy of Science and the Arts!

VISION AND MISSION STATEMENT

DAVINCI ACADEMY VISION STATEMENT: Inspiring individual potential in a safe and supportive environment.

DAVINCI ACADEMY MISSION STATEMENT: DaVinci Academy of Science and the Arts (DASA) will provide rigorous and diverse, project-oriented curriculum that will result in students who have the critical thinking, self-assurance and creative problem solving skills needed for the pursuit of higher education or career goals.

DASA will provide a safe and supportive environment where diversity and individuality are welcome, and motivation to become high-achieving, socially responsible citizens is encouraged through activities inside and outside the school.

Students, families and educators work together as a team, with support from the community, to prepare DaVinci students for success in today's more global, complex society.

MOTTO: "To make known the World..."

COLORS: Hunter Green, Ultramarine Blue, Gold

MASCOT: Dragons

DESIRED RESULTS FOR STUDENT LEARNING (DRSL's)

COLLABORATION: A foundation of the school, as represented in the mission, is that learning is a social activity, involving students, families and educators working together as a team, with support from the community. Collaborative based learning will result in students who have skills to learn from others and work effectively with others for a common goal. *Collaborating will help me develop the necessary skills to learn from others and work effectively with others for a common goal.*

COMMUNICATION: Central to collaboration are skills for communication. DaVinci promotes open and multidirectional communicative processes in which all stake holders are respected and valued. An emphasis on communication will result in students who have skills to effectively work in

groups by articulating their own and appreciating others' ideas. *Communicating effectively will teach me to articulate my ideas and appreciate the ideas of others.*

CITIZENSHIP: The DaVinci mission is to create a supportive environment where diversity and individuality are welcome. Citizenship plays into this by expecting and promoting civic responsibility inside and outside the school. Promoting citizenship will result in students who act in ethical, responsible, and civically minded ways. *Contributing to my community and acting in an ethical and responsible way will help me become a good citizen.*

CONTEMPLATION: DaVinci's mission is to promote critical thinking and problem solving skills in students. Encouraging contemplation will result in students' use of these skills to reflect on, analyze, and evaluate their own processes of thinking. *Contemplating my own ideas and processes of thinking will allow me to form opinions based on and supported by my own analyses, evaluations, and reflections.*

POLICIES AND PROCEDURES

ACADEMIC ADVISING: Each student will have a faculty advisor during homeroom (1st period). Students are encouraged to seek their advice and assistance.

ACTIVITIES ELIGIBILITY: An individual must be a full time student of the school and meet the requirements listed below to be eligible to compete and/or represent DaVinci Academy of Science and the Arts (DASA) in any of the capacities indicated. These are minimal requirements and are in accordance with, and meet or exceed those established by the Utah High School Activities Association.

<u>ACTIVITY</u>	<u>ACADEMIC GPA</u>	<u>CITIZENSHIP</u>
UHSAA Activities (Athletics, Music, Debate, etc.)	2.0	S
Student Government/Council	2.5	S

Students' GPA for the trimester immediately preceding the period of activity will be used in determining initial eligibility. Students shall maintain the requirements for each succeeding term in order to maintain eligibility. All outstanding "U"s must be made up before students will be allowed to participate. Students receiving two or more failing academic grades (F) will be eliminated from extracurricular activity for the term immediately following the term in which grades were earned. (Elected officers will be removed from their office for receiving ANY failing grade.)

ATTENDANCE: Success in school is dependent upon good attendance. Our attendance policy complies with the Utah State Charter School Board of Education attendance and discipline plan which requires parents to enroll and send school age minors to school during the established school year. It is designed to encourage student responsibility for regular attendance and to assist parents in their responsibility to have their children attend school. In the event of excessive absences the following consequences may include, but are not

limited to: parent notification, parent/school conference, probation, suspension, and expulsion. Citizenship grades are also affected by poor attendance. See Citizenship.

Attendance Check-In- Students arriving late to school after the 8:20 tardy bell has rung must check in with the attendance office.

Attendance Check-Out- Students will be allowed to check out of school with parental permission. This must be done by phone call, by note, or in person. If a parent wishes to verify by phone they are required to call the office phone. The office cannot verify a check-out via student's cell phone. Students failing to check out through the office and miss class will be considered truant for those classes missed. Teachers are not required to provide make-up work for unexcused absences. Sleeping in, days off for skiing, shopping, etc. are strongly discouraged.

Excused Absences- In the event of a legitimate excused absence, a parent or guardian must notify the school via phone or a written note in order for the absence to be recorded as excused. Excused absences that have not been cleared will be seen as unexcused.

BACKPACKS: In accordance with Safe School Policy, backpacks are not allowed in the classroom. Backpacks should be kept in a locker and be worn only when traveling to and from school. This policy includes any similar bag including an attaché or briefcase.

BUS PASSES: Each student will be issued a UTA bus pass at the beginning of the school year. Students will sign for their pass and will need to have it available everyday. The cost to replace a bus pass is \$35.00.

CITIZENSHIP: For graduation from DASA a student is required to earn citizenship credits in grades 9 through 12. Students can earn .50 credit of citizenship in each class period per trimester. Credit is given for Citizenship grades of "H" for "Honor", "S" for "Satisfactory" or "N for "Needs Improvement". No citizenship credit is given for a "U" for "Unsatisfactory" grade. Students must not lose more the .50 a credit of citizenship per year in order to graduate. Citizenship honors are awarded to seniors who have completed 9th, 10th, 11th, and 12th grades receiving all "S" and "H" citizenship grades. This achievement is recognized with a green cord worn at the graduation ceremony. An unsatisfactory "U" citizenship grade can result from any of the following or a combination of the following:

Attendance- A "U" citizenship grade shall result from excessive absences consisting of 2 unexcused absences in a class per trimester.

Tardiness- A "U" citizenship grade shall result from excessive tardies. Three 3 tardies per trimester are considered excessive. A teacher may allow make-up for tardies.

Serious Negative Behavior- Serious negative behavior may result in a student earning an unsatisfactory citizenship grade. Serious negative behavior may also result in other appropriate administrative action, including suspension. Serious negative behavior might include, but is not limited to, documented conduct such as:

- Obvious disrespect for school authority/staff

- Use of vulgarity or profanity
- Direct and willful disobedience of school rules and policies
- Cheating
- Property destruction
- Disruption of learning activities
- Vandalism of private or public property
- Harassment, including sexual harassment
- Unprepared for class

CITIZENSHIP MAKE-UP: Unsatisfactory citizenship grades in excess of .50 credits per year will be assessed fines at year-end checkout based on a sliding scale.

1 st U	\$25
2 nd U	\$45
3 rd U	\$60
4 th U	\$70
Each U thereafter	\$75

CITIZENSHIP ELIGIBILITY: Students interested in being involved in extra-curricular activities must not be receiving a U in any class.

CLUBS: Clubs are formed by the students based on student interests. Students interested in starting a club, can pick up an application in the counseling center. Students can join clubs during registration and during the first few weeks of school.

COMMUNICATION: Although any *bona fide* member of the DaVinci community is entitled to offer suggestions, complaints, comments or concerns regarding policies, procedures, and practices at the school, the most effective line of communication may differ depending on one's role as a parent, teacher, student, or board member.

As part of their education, students in the school should feel encouraged to involve themselves in its governance.

Beyond talking to the teacher, administrator, or staff directly responsible for the issue, a student can also discuss his or her suggestion, complaint, comment or concern with the Student Government and have that body support the issue. If the issue is accepted by Student Government, then a representative of the body may request time from the Board Secretary to address the Board about the issue.

Students who are suspended or expelled from school may also appeal to the Board of Directors.

COUNSELING CENTER REFERRAL PROCESS: The Counseling Center offers a variety of services to students including the following:

- Academic Advisement
- Financial aid and scholarship opportunities
- Career and College interests
- Personal issues
- Class scheduling
- Information of available student programs outside school

- GED
- Testing

Students may be referred to the counseling center by the following:

- School Directors
- Faculty Member
- Parent
- Or by self referral

Students are encouraged to contact the counseling center for any of the above situations. Each student is encouraged to become familiar with the counselor. Self-referral is as simple as coming to the Counseling Center and requesting a meeting. One may not be able to see a counselor immediately, but a counselor will complete a timely follow-up contact.

DANCES/ACTIVITIES: Dances and activities are planned so that all students can attend. Prices for tickets and picture packages are kept to a minimum. School dress code is required. Students must maintain appropriate behavior while attending dances. Slam dancing, dirty dancing, or any dancing deemed inappropriate by the person in charge is prohibited and violators will be asked to leave the dance. Students who are under the influence of drugs or alcohol will be removed from the dance and referred to appropriate authorities. Activities and dances are open to friends from other schools, unless otherwise specified.

DISCIPLINE: DaVinci Academy's discipline policies apply to all students attending DASA and are established to help all students achieve self-discipline.

In School Suspension- ISS exists to remove the student from a classroom where disruption or defiance of school policies persists. During ISS, students will be supervised and expected to work on class work or other duties as assigned by the ISS Supervisor.

Saturday School- Saturday school is operated one weekend a month at DASA from 9:00 AM until 12:00 AM to provide a support to both teacher and student for making up homework and to instill a sense of responsibility to the academic culture of DASA. Students are assigned to Saturday school for academic support of class work or assignments missed during the month and must have work to do during this time. Teachers will assign detention slips for failure to do homework during that month. Teachers will need to provide explicit instructions with the assignment the student is making up for the class. Students not following the rules will be asked to leave and the time served that day will not count

Authority To Suspend Or Expel- The Principal has the authority to suspend or expel a student. Students may be suspended from DaVinci Academy of Science and the Arts for up to ten days. In the case of serious violation, expulsion from DaVinci Academy of Science and the Arts may occur.

Due Process- When a student is suspected of violating DaVinci Academy of Science and the Arts policy the Principal must meet with and inform the student of the allegations and provide the student the opportunity to give his/her version of the incident. If the Principal or a school administrator appointed by the Principal, determines sufficient evidence exists to impose

discipline the school administrator shall notify the parent or guardian that 1) the student has been suspended; 2) the grounds for the suspension; 3) the period of time for which the student is suspended; and 4) the time and place for the parent or guardian to meet with a designated school official to review the suspension.

DRESS CODE: DaVinci recognizes that proper dress and grooming positively affect the behavior and health of students. Therefore, DaVinci sets the following standards for school dress and appearance:

Cleanliness- Emphasis shall be placed on neatness, cleanliness, and safety in the personal appearance of students. Please shower and wear deodorant.

Clothing- Modesty in the personal appearance of students is stressed. Spaghetti straps, halter tops and bare midriffs will not be permitted. Clothing shall be made of materials that do not reveal personal underclothing. Pants need to be worn on the hips (no sagging) and shirts must not be revealing. Excessive holes in pants are not acceptable. No spikes or chains on any clothing are permitted. Clothing which displays obscene or suggestive words or pictures will not be permitted. Extreme styles, slovenly appearance, or clothing as badges or protest, defiance, or dissent will not be permitted. Clothing will not be permitted which advertises or depicts any substance or contraband associated with such substances that a student cannot legally possess or use.

Gang Paraphernalia Or Apparel- A gang is defined as a group of three or more individuals with a unique name, identifiable marks or symbols, who may claim a territory or turf, associate on a regular basis, and who engage in criminal, antisocial behavior, or interfere with the normal orderly operation of the school.

- Gang activities are prohibited in school and at extra-curricular or school related activities as is the wearing of gang paraphernalia or apparel that identifies a student as a gang member.
- Any apparel, jewelry, accessory, notebook, or manner of grooming which, by virtue of its color, arrangement, trademark or any other attribute, denotes membership in such a group that advocates drug/alcohol use or exhibits behavior that interferes with the normal or orderly operation of a school is prohibited.
- Students aligning themselves with gangs or engaging in gang activities may be suspended or expelled from school.
- Gang paraphernalia or apparel will be confiscated by school officials and not returned.

Hair- All students shall wear their hair in a clean, well-groomed, and non-distractive manner. Only natural human hair colors will be permitted.

Hats- Hats, bandanas and other headgear shall not be worn in the school building.

Piercing- No more than one earring in each ear shall be worn. Nose, mouth, and other visible piercing, *including clear studs*, will not be permitted to be worn during school hours or any school sponsored activities.

Shoes- Distracting shoes, and bare or stocking feet will not be permitted at school or school-sponsored activities. Students must insure that they have the appropriate foot-ware for the days' activities (i.e. gym shoes for gym class, walking-closed toed shoes for field trips, etc.).

DaVinci reserves the right to prohibit any item of clothing which may cause a disturbance to an orderly school environment.

First Offense- Students will be given the choice of wearing an oversized shirt provided by the school (if necessary) or call home and have clothing brought to the school where a change can be made. Students will remain in the office until required changes are made. Excuse from class will not be given. Hats will be confiscated and returned at the end of the day. Students refusing to remove head gear will be suspended.

Subsequent Offenses- A parent/guardian will be contacted and attend a meeting with the principal. The Student may then make necessary changes or go home with the parent to do so. Hats and bandanas will not be returned. Administrative suspension or expulsion may result from continued violations.

ELECTRONIC DEVICES: Cell phones, pagers, iPods, MP3 players, radios, portable stereos, tape recorders, headphones, unauthorized cameras, and comparable electronic devices are prohibited during school hours except lunchtime. If devices are used by students and/or seen by teachers during instruction periods, the following will apply: on the first offense, the device will be confiscated and returned to the student at the end of the day. On the second offense, the device will be confiscated and a parent can pick up the device from school. On the third offense, the device will be confiscated and returned to the student at the end of the school year.

FINES AND FEES: Students who owe fees, fines, and book charges cannot complete the end of year check out until all charges are cleared. This applies to all grade levels. See fee schedule in registration packet for itemized list of fees.

FOOD AND DRINK: Food and drink are not allowed in any classroom, with the exception of water.

GRADES/SIS: Students, Parents, and/or Guardians may access grades online via the SIS (Student Information System) website, which can be found by following the link at www.davinciacademy.org. The user ID is the student's ID number and can be found on their ID card. The password is the student's birthday. Instructions for SIS login will also be given at registration.

GRADUATION REQUIREMENTS: DaVinci Academy of Science and the Arts requires both academic credit and yearly community service to graduate with an accredited high school diploma. Students and parents should contact a school counselor for specific and current information in planning a course of study to meet individual graduation needs. A brief outline of the requirements follows:

Academic Credit- A minimum of 28 units of academic credit are required on the trimester system in order to qualify for graduation. Specific credits from the following areas are part of this requirement:

<u>CREDITS</u>	<u>COURSE</u>
4.0	English
4.0	Math
4.0	Science
3.0	Social Studies
1.5	Technology
2.0	Fine Arts
0.5	Health
1.5	Physical Education
0.5	Financial Literacy

Community Service- DaVinci Students are required to complete 15 hours of approved community service every year for graduation. Service hours will be approved and tracked through advisory teachers.

HALL PASSES: Hall passes are included in the back of each Student Planner. Teachers must sign the official hall pass and note the time for all students they excuse during their class period. Students are not allowed to leave the classroom to go to their lockers, use the telephone, use the bathroom, get a drink etc. Students should view class time as important work sessions they cannot afford to miss and ones for which they come with all necessary materials – books, pen, pencil, paper, homework, etc. If there is a need, students that do not return in a timely manner back to class will be referred to ISS for truancy. Students are not allowed to be any class for which they are not on the role.

HONOR AND HIGH HONOR ROLL: Magna Cum Laude status will be granted to those graduates who have earned an overall G.P.A. of 3.50 to 3.79 at graduation. Summa Cum Laude graduates are students who have earned a GPA of 3.80 or above. During Graduation ceremonies Honor and High Honor students will be recognized with additional graduation apparel representing their achieved status.

ID BADGES: It is the policy of DASA that all persons within the school building have a DaVinci Academy ID card visible on their torso. All students found without their ID card will be sent to the office immediately to rent an ID for \$1.00 a day or purchase a new card for \$5.00.

LIBRARY: The library will be open before and after school according to schedule. Books and materials checked out will become the responsibility of the student for all damages and loss. Late fees will be assessed on all materials. Library computers may only be used for educational purposes as outlined in the Student Acceptable Use Agreement and only with the permission of the media center specialist.

LOCKERS: School lockers remain the property of the school, but will be available for students to rent for the year at a cost of \$50.00. The school accepts NO RESPONSIBILITY for items that may be lost or stolen. PLEASE use lockers for books, outside clothing, etc., only!! DO NOT leave money, watches, cameras or any other valuables in your locker. The school maintains sole control and

possession of student lockers, desks and other storage areas used for students' personal items. All such storage areas are issued with the understanding that school officials have the right to inspect such areas at any time for any reason and the student has no expectation of privacy. Obscenity in the form of pictures, writing, or defacement of any type is prohibited. Students will be held financially responsible for any misuse or damage exceeding normal wear.

LUNCH: DaVinci Academy is an open campus with a signed parent permission form. Leaving campus is a privilege and may be revoked in the event of excessive tardies. DaVinci will also provide a school lunch and breakfast, in accordance with national school lunch regulations. Free and reduced prices will be accepted from qualifying students. Regular lunches will be \$2.75. Regular breakfasts will be \$1.00. Lunches must be preordered the day before to facilitate the catering. If a lunch has been preordered the student will be charged for the meal. DaVinci Academy cannot serve students who have a negative lunch balance. Students may always bring a lunch from home. Food and drink are not allowed in the classrooms.

MAKE-UP AND LATE WORK: It is each student's responsibility to work with his/her individual teachers in making up work missed because of legitimate absences. This process is a part of each teacher's class disclosure. Teachers are not required to provide full-credit make-up for work, tests, etc., missed because of truancy, suspension, or other unexcused absences. All other make-up work is at the discretion of each individual teacher.

LEONARDO DAVINCI RENAISSANCE AWARD: This award recognizes students who personify the versatility of DaVinci and the spirit of renaissance by exploring a well-rounded variety of community, cultural, and academic events. Students who wish to achieve this award must attend ten community or academic events, one from each of ten areas, including two scientific events, three performing arts events (one dance, one music and one drama), a visual arts event, a literary events, a cross cultural event, an historical/political event, and a semi-professional or professional sporting event. Students will be provided with a list of possible events to choose from, or they may talk to a teacher for ideas.

Students must submit the application form for this award by May 1st for consideration. This is an incredible honor, and students will receive an honor pin for each year of achievement. Students who receive this award four years in a row will receive a Renaissance award and a gold tassel in addition to their diploma when they graduate.

The application and tracking forms can be found at the end of this handbook.

MEDICATIONS: Students are to be sent to the office for health reasons when they are sick or need to take prescribed or non-prescribed, over the counter, medications. Students are not to self-medicate with either prescription or non-prescription medications.

NATIONAL HONOR SOCIETY: Selection for membership is based on outstanding scholarship, character, leadership, and service. A cumulative GPA of 3.0 or above is required, and applications will be distributed to all Junior and Senior students that meet this scholarship criterion at the

beginning of the school year. Applications will be used to evaluate leadership (roles in both the school and community), service (contributions candidate has made to school, classmates, and community; student's attitude toward service), and character (exemplifies desirable qualities of behavior and upholds principles of morality and ethics). Sophomores are eligible for membership at the beginning of second semester and will be selected in the same manner.

Membership in the National Honor Society is both an honor and a responsibility. Students selected for membership are expected to continue to demonstrate the qualities of scholarship, service, leadership, and character by which they were selected. Participation in National Honor Society activities and service projects is also expected and failure to do so may result in dismissal from the National Honor Society.

PARKING: DaVinci Academy of Science and the Arts has parking available for student automobiles. Parking rules must be adhered to by both students and staff. Students using DaVinci Academy of Science and the Arts parking facilities must display the appropriate parking tag from the rear view mirror. The tag can be purchased at registration or in the office. The cost is \$25.00 per year. This tag must be visible in the automobile any time it is parked in the school parking lot. Parking is not allowed on Grant Avenue or in the field east of the school and violation of such will result in a ticket.

- Parking stalls for student automobiles are on a first come, first served basis for each day's parking. **(The purchase of a parking tag does not guarantee students a parking place.)**
- On campus speed limit is 5 miles per hour.
- Students must park automobiles and motor bikes in designated student vehicle parking areas on campus. Students are prohibited from parking in areas designated for staff parking. Vehicles improperly parked in staff areas will be towed at owner's expense and may be subject to loss of school parking privileges.
- Students and staff are prohibited from parking in areas designated visitor parking.
- Vehicles parked in red curb zones will be cited and/or towed away. This regulation is enforced twenty-four hours per day, seven days per week. (Emergency vehicles may need to use these areas any time.)
- Vehicles not displaying appropriate identification will be cited and may be removed from the school premises.

The rules and regulations shall be enforced by the Ogden City Police and the DaVinci Academy of Science and the Arts administration or its designees.

PUBLIC DISPLAY OF AFFECTION: Excessive public display of affection detracts from the educational atmosphere and is not allowed on any school property or during any school sponsored activities. Hand holding is the only acceptable display of affection allowed in the school or on the campus. PDA's will be disciplined according to the DASA discipline policy.

REPORT CARDS: All students will be given a mid-term report card and a trimester report card (for a total of six). A mid-term progress report helps both students and parents to measure a student's progress and deal with issues relating to academic performance, citizenship, and progress toward graduation.

Trimester grades are placed on the student's official transcript and are figured into overall GPA.

SCHEDULE CHANGES: Class schedules will be available prior to school starting. Changes can only be made during the first three weeks of each trimester. Changes may be made without charge during the first week and will be charged \$10 for each change during the second and third weeks. NO SCHEDULE CHANGES MAY BE MADE AFTER THE FIRST THREE WEEKS OF EACH TRIMESTER. Changes not requiring the \$10 fee may include school error, teacher request, or incorrect academic placement.

SKATEBOARDS/SCOOTERS/ROLLERBLADES: These wheeled vehicles are not allowed to be used on school property. If brought to school, they must be checked in with a teacher before the tardy bell rings and will be returned to the student after school.

STUDENT DIRECTORY INFORMATION: The items listed below are designated as "directory information" and may be released for appropriate reasons (i.e., newspaper for awards or honors, information for student directory) at the discretion of DaVinci Academy of Science and the Arts. A parent has the right to withhold the release of any or all of this information by notifying the school in writing annually.

- 1) student's name, 2) student's address, 3) student's telephone number, 4) date of birth, 5) participation in officially recognized activities and sports, 6) weight and height of members of athletic teams, 7) degrees and awards received, 8) most recent educational institution attended by the student, 9) photograph.

STUDENT RIGHTS: The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding the use of surveys or other school activities which may involve the collection or use of protected information. They include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas:
 - Political affiliations or beliefs of the student or student's parent;
 - Mental or psychological problems of the student or student's family;
 - Sexual behavior or attitudes;
 - Illegal, antisocial, self-incriminating, or demeaning behavior;
 - Critical appraisals of others with whom respondents of chosen family relationships;
 - Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 - Religious practices, affiliations, or beliefs of the student or parent(s); or
 - Income, other than as required by law to determine program eligibility.
- *Receive notice and an opportunity to opt a student out* of activities involving collection, disclosure, or use of personal information

obtained from students regarding any of the protected information areas.

- *Inspect*, upon request and before administration or use of:
 - Protected information surveys designed to be administered to students; and
 - Instructional material used as part of the educational curriculum.

DaVinci Academy of Science and the Arts policies protect student privacy as required by both State and Federal law. DaVinci Academy of Science and the Arts will directly notify you of the specific or approximate dates of activities which involve the collection or use of protected information, and provide an opportunity for parents to opt their student out of participating in such activities. Parents who believe their rights have been violated may contact the Principal at DaVinci Academy of Science and the Arts and/or file a complaint.

Civil Rights Complaint Procedure- Complaints of discrimination should be filed with the Director of Academic Services according to the provisions of the DaVinci Academy of Science and the Arts Charter Civil Rights Grievance Procedure, copies of which are available at the school's business office. The Director of Academic Services, who has been designated to monitor and coordinate DaVinci Academy of Science and the Arts' compliance with Title IX, Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and all other applicable State and Federal civil rights laws, may be reached by contacting the office. Discrimination complaints should be reported as soon as possible, but no later than 90 days after the incident(s) in order to be effectively investigated and resolved.

Equal Educational And Employment Opportunity- It is the policy of DaVinci Academy of Science and the Arts to provide equal educational and employment opportunity for all individuals. Therefore, DaVinci Academy of Science and the Arts prohibits all discrimination on the basis of race, color, religion, sex, age, national origin, disability, or veteran status. This policy extends to all aspects of DaVinci Academy of Science and the Arts' educational program, as well as to the use of all school facilities and participation in all school-sponsored activities.

Accommodations For Students With Disabilities- In compliance with Section 504 of the Rehabilitation Act (504) and the Americans with Disabilities Act (ADA), DaVinci Academy of Science and the Arts will provide reasonable accommodations to qualified individuals with disabilities. Students, parents or employees needing accommodations should contact DaVinci Academy of Science and the Arts ADA/504 Coordinator or the Principal (or supervisor if employed in a non-faculty staff position).

Services For Limited English Proficient (Lep) Students- In compliance with the Equal Educational Opportunity Act of 1974 and Title VI of the Civil Rights act of 1964, it is DaVinci Academy policy to provide alternative language services to students with Limited English Proficient (LEP) so that students with language barriers have a meaningful opportunity to participate in the DaVinci Academy's educational program.

DaVinci Academy of Science and the Arts provides English as a Second Language (ESL) instruction and other effective services to students who are identified as LEP by means of a thorough evaluation process. Parents or guardians who want to request alternative language services for their child should contact the Principal.

Student Parent Grievance Procedure- If a student and parent feel that there has been a violation, misinterpretation, or inequitable application of a provision or policy as indicated in the DaVinci Academy of Science and the Arts Student Handbook, or discrimination on the basis of race or sex, the student and/or parent may begin the following procedure to obtain redress:

- Step 1: The student and parent should discuss the grievance with the person at the school nearest the grievance and the Director of Academics. AND
- Step 2: If the student and parent are not satisfied with the disposition of the grievance, the student and parent may request a conference with the Principal or his designee to explore further remedies of the grievance. AND
- Step 3: If the student and parent are not satisfied with the decision made in Step 2, a hearing before the Board of Directors in executive session may be requested and granted. Following the hearing in executive session, the Board will render its decision in an open meeting.

Search And Seizure- School officials have the authority to search a student's person, personal property, or vehicle while located on school property or at a school-sponsored activity, when they have reasonable suspicion to believe the search will turn up evidence that the student has violated or is violating a particular law or school rule.

Students have no right or expectation of privacy in school lockers. School lockers are the sole property of DaVinci Academy of Science and the Arts. Periodic general inspections of lockers, including the use of drug-detecting canines, may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant.

Extra-Curricular Activities- Participation in student government, student clubs, graduation ceremonies, and other extra-curricular activities is not a constitutionally protected civil right. Therefore, students who are suspended, transferred to an alternative placement, expelled, or excluded may lose the privilege of participation in all extra-curricular activities during the period of discipline and will not be afforded due process procedures to challenge the denial of participation.

Family Educational & Privacy Act/Student Education Records- The Family Educational and Privacy Act (FERPA) is a state law designed to protect the privacy of a student's education records. FERPA gives parents certain rights with respect to their children's education records.

- 1) Parents have the right to inspect and review all of their student's education records maintained by the school within 45 days of a request for access.

- 2) Parents have the right to request that a school correct records believed to be inaccurate or misleading.
- 3) Generally, the school must have written permission from the parent before releasing any information from a student's record. However, the law allows schools to disclose records, without consent, to some parties. (e.g. School employees or volunteers with a need to know, other schools that have requested the records and in which the student seeks or intends to enroll, individuals who have obtained court orders or subpoenas; persons who need to know in case of health and safety emergencies; juvenile justice systems; etc.)

VISITORS: DaVinci Academy of Science and the Arts is a public charter school and visitors are welcome. Student shadows must be pre-approved twenty-four hours in advance by the office. Parent/Guardians, volunteers, and other visitors are required to sign in at the Front Office.

HONOR CODE

OPENING STATEMENT: DaVinci's Honor code focuses on three pillars: RESPECT, RESPONSIBILITY and INTEGRITY. Students, faculty and staff having RESPECT, RESPONSIBILITY and INTEGRITY will demonstrate it through honesty, equality, accountability, excellence, self-control, courage, fairness, trust, loyalty, caring, humor, civility, justice, and tolerance. Honorable conduct is expected of all students, faculty and staff at all times.

Intellectual honesty on the part of all members of the DASA community is basic to the individual growth and development throughout one's academic career. When academic dishonesty occurs, the teaching and learning environment is seriously undermined and student growth and development is impeded.

In an academic community, one critical outcome of intellectual dishonesty is that the teacher is prevented from knowing the truth with respect to the student's level of mastery of the curriculum. Further facilitation of learning and accurate evaluation of student achievement is thereby jeopardized.

DaVinci believes that education fosters critical thinking, develops personal integrity and accountability, promotes self-esteem and respect for others, and stimulates students' desire for lifelong learning. Learning and scholarship depend on an atmosphere of trust based on a code of academic integrity. Cheating, plagiarism, and dishonesty violate this code and defeat the purposes of learning. These practices place the value of grades over learning and run counter to DaVinci's philosophy and practice of promoting academic excellence.

For these reasons, any form of intellectual dishonesty is prohibited and will not be tolerated. DASA faculty and students must report all instances of academic dishonesty to the Administration.

Cheating includes, but is not limited to, the following examples:

- Taking, stealing, and/or using an assignment from someone else and submitting it as one's own.
- Allowing another to take and/or use an assignment to submit as his/her own.
- Looking at another's test or essay with or without his/her consent for the purpose of duplicating that work and submitting it as one's own.
- Representing as one's own the work or words of a parent, sibling, friend, or anyone else.
- Discussing a test or quiz with students who have not completed the assignment.
- Unauthorized use of teacher test materials, answer sheets, computer files, or grading programs.
- Using any type of crib notes or "cheat sheets" on your person, an object, or programmed within graphing calculators, palm pilots, or other electronic devices without teacher approval.

Plagiarism includes, but is not limited to, the following acts when performed without giving credit:

- Directly quoting or paraphrasing all or part of another's written or spoken words without notice or documentation within the body of a work.

- Presenting an idea, theory or formula originated by another person as the original work of the person submitting that work.
- Purchasing or receiving in any other manner a term paper or other assignment that is the work of another person and submitting that assignment as the student's own work.
- Repeating information, such as statistics or demographics, which is not common knowledge and which was originally compiled by another person.

While it is expected that a student who is engaged in writing will utilize information from sources other than personal experience, appropriate acknowledgment of such sources is required.

STUDENT RESPONSIBILITIES: Every student has the responsibility and obligation to assist in protecting the integrity of the learning process and the diplomas which this school grants by:

- Not participating, either directly or indirectly, in cheating or plagiarism.
- Actively discouraging cheating or plagiarism by others.
- Reporting all instances of which a student has knowledge.

It is important that students and instructors work together to achieve an academic environment that is fair to all students; thus, it is essential that a student report to the course instructor in a timely manner any known incidents of cheating/plagiarism. A person who knowingly assists another person in cheating or plagiarism is as guilty as the person receiving help.

FACULTY RESPONSIBILITIES: Each faculty member has a responsibility to assist in protecting the integrity of the diplomas which this school grants by:

- Informing students of the cheating/plagiarism policy and of any specific interpretation of that policy particular to a given course.
- Actively discouraging cheating or plagiarism.
- Reporting any alleged violation of the Honor Code of which the teacher is aware.

CONSEQUENCES OF CHEATING AND

PLAGIARIZING: Those students who choose to admit their infractions within the designated grace period (24 hours for self-reporting from time assignment is handed in) will not face any disciplinary action. However, the aforementioned students will receive a grade of 0% for the assignment.

Those who unintentionally violate the provisions of the honor code (improper citations, etc.) will be asked to redo the assignment on which they violate the honor code, and the grade earned will be averaged with a grade of 0%.

First Offense-

- Automatic zero for the assignment in question with no opportunity to make up that work in any way, including extra credit.
- A disciplinary referral form will be completed by the teacher and will be placed in the student's file.

- The student will submit a letter of apology to the administration, the teacher of the class in which the infraction occurred, and any other party they may have violated.
- Detention may be assigned by the teacher and/or administrator.
- Sponsors and advisors of all extracurricular activities with which the student is involved will be notified.

Second Offense-

- Automatic zero for the assignment in question with no opportunity to make up that work in any way, including extra credit.
- A disciplinary referral form will be completed by the teacher and will be placed in the student's file.
- The student will submit a letter of apology to the administration, the teacher of the class in which the infraction occurred, and any other party they may have violated.
- Detention may be assigned by the teacher and/or administrator.
- Teacher will exercise his discretion in assigning academic consequences according to the severity of the incident, such as lowering the student's grade.

Third Offense-

- Consequences as listed above.
- Suspension from school for a period of time determined by the school administrator.

When a teacher has reason to believe that cheating has occurred, the following steps will be taken:

- The teacher will investigate the matter including speaking to the student directly.
- The teachers will conference either by phone or in person with the parents regarding the situation.
- The teacher will inform the school administration of the situation.
- The student/parents will have 3 school days from the time of the infraction to formally appeal the teacher's decision to the school administration for review and decision.
- The student/parents will then have 5 additional school days to formally appeal to the Academic Integrity Committee if they do not agree with the decision made by the school administration.
- The Academic Integrity Committee will be comprised of the Dean, guidance counselor, and two classroom teachers each representing a different academic department. One of these teachers will be the student's advisor unless the advisor is the initiator in the process.
- The committee will review the appeal and will either affirm or reject the decision.

SAFE SCHOOL POLICY

It is the policy of DaVinci Academy of Science and the Arts to promote a safe and orderly school environment for all students and employees. Criminal acts or disruptive behavior of any kind will not be tolerated and any individual who engages in such activity will be subject to school disciplinary action as determined by school administrators, police referral, and/or prosecution. In determining appropriate discipline, school officials will consider the totality of the circumstances, including the severity of the offense, as well as the individual's age, disability status, intent, and prior disciplinary record.

DISRUPTION OF SCHOOL OPERATIONS: Students may be suspended, transferred to an alternative placement, expelled, excluded, referred for police investigation, and/or prosecuted, for any school-related conduct that creates an unreasonable and substantial disruption, or risk of disruption, of any class, activity, program, or other function of the school, including but not limited to frequent, flagrant, or willful disobedience; defiance of school authority; criminal activity; vandalism; fighting; gang activity; noncompliance with school dress code; possession of contraband (i.e. weapons, illegal drugs, drug paraphernalia, pornography); and the use of foul, profane, vulgar, harassing, or abusive language.

DRUGS/CONTROLLED SUBSTANCES: Any student who possesses, controls, uses, sells, or arranges the sale of real, look-alike, or pretend illegal drugs or controlled substances, including alcohol and tobacco **OR IN THE PRESENCE** of those doing such, may be suspended, transferred to an alternative placement, tested for drugs, expelled, excluded, referred for police investigation and/or prosecuted, unless the Principal determines on a case-by-case basis that a lesser penalty would be more appropriate.

SERIOUS VIOLATIONS: Students may be suspended, transferred to an alternative placement, expelled, excluded, referred for police investigation, and/or prosecuted for committing any of the following school-related serious violations: 1) threatening or causing harm to the school, school property, or persons associated with the school, regardless of where the conduct occurs; 2) committing any criminal act, including but not limited to assault, harassment, hazing, rape, trespass, arson, theft, and vandalism, 3) engaging in any gang activity, including but not limited to flashing gang signs, displaying or spraying gang graffiti, and wearing or displaying gang-related clothing or apparel, soliciting others for membership in a gang, engaging in any physical or verbal aggression, intimidation, initiation, or discrimination of any school employee or student at school or school-related activity, including but not limited to any form of gang-related activity, fighting, bullying, hazing, or sexual, racial, ethnic, religious, or disability-related harassment.

RACIAL/ETHNIC HARASSMENT: Students may be suspended, transferred to an alternative placement, expelled, excluded, referred for police investigation, and/or prosecuted, for engaging in any form of racial/ethnic

harassment, including but not limited to racial name-calling, use of racial slurs, taunting, and wearing or displaying racially offensive symbols or messages.

SEXUAL HARASSMENT: It is against the law and DaVinci Academy of Science and the Arts policy for any student to sexually harass any other student or employee. Conduct prohibited by DaVinci Academy of Science and the Arts, and which may subject students to suspension, transfer to an alternative placement, expulsion, exclusion, referral for police investigation, and/or prosecution, includes, but is not limited to: sexual crimes, unwelcome and offensive public sexual displays of affection, sexual gestures, sexual rumors and “ratings lists”, sexually suggestive or sexually degrading name calling and profanity, sexual jokes, unwelcome and offensive pranks (e.g. “streaking”, mooning”, “bra-snapping”, “wedgies”, etc.), unwelcome leering and staring, clothing with sexually obscene or sexually explicit slogans or messages, sexually offensive skits, and possession or distribution of pornography (including sexually-explicit Internet sites) of any kind.

WEAPONS AND EXPLOSIVES:

AUTOMATIC ONE-YEAR EXPULSION

Any student who possesses, controls, uses, or threatens use of a real, look-alike, or pretend weapon, firearm, explosive, or noxious or flammable material in a school building, in a school vehicle, on DaVinci Academy of Science and the Arts property, or in conjunction with any school activity shall be expelled from all DaVinci Academy of Science and the Arts programs and activities for at least one calendar year, unless the Principal determines on a case-by-case basis that a lesser penalty would be more appropriate. In addition to being expelled from DaVinci Academy of Science and the Arts, any student who possesses, controls, uses, or threatens use of any type of weapon in a school building, in a school vehicle, on DaVinci Academy property, or in conjunction with any school-sponsored activity may be transferred to an alternative placement, referred for police investigation, and/or prosecuted. The terms “weapons”, “firearm”, “explosive”, and “noxious or flammable material” include, but are not limited to guns, starter pistols, cap gun, bombs, bullets and ammunition, fireworks, gasoline or other flammable liquids, mace, matches, lighters, and/or any other item that may cause death and bodily injury, threat, or intimidation, including but not limited to knives, martial arts accessories, laser pens, chains, needles, razor blades, bats and clubs.

STUDENT COMPUTER AND DATA SERVICES

ACCEPTABLE USE POLICY

PURPOSE

A. To provide our students with the best tools, *DaVinci Academy* makes available to our students access to one or more forms of electronic media and services, including computers, e-mail, telephones, printers, print services, file services, external electronic bulletin boards, wire services, online services, intranet, Internet, all types and forms of software be it open source or licensed, and the World Wide Web.

B. *DaVinci Academy* encourages the use of these media, associated services and software because they can make learning and communications more efficient and effective and because they are valuable sources of information about technology and the topics discussed in the student classes. However, all students and everyone connected with the organization should remember that electronic media and services provided by *DaVinci Academy* are the *DaVinci Academy's* property and their purpose is to facilitate and support student learning and student business. All users of these resources have the responsibility to use these resources in a professional, ethical, and lawful manner.

C. To ensure that all students are responsible, the following guidelines, practices, policies and uses have been established for using e-mail and the Internet as well as Systems services and software. No policy can lay down rules to cover every possible situation. Instead, it is designed to express *DaVinci Academy's* philosophy and set forth general principles when using electronic media and services, print services, hardware, software and file services.

The electronic and data services at *DaVinci Academy* are provided for students to conduct research, communicate with others, fulfill assignments and share resources. Access to network service is given to students who agree to act in a considerate and responsible manner. Parent permission is required for students. Access is a privilege - not a right.

Individual users of the computers and the networks are responsible for their behavior and communications over those networks and on the computers. It is understood that users will follow standards and honor the agreements they have signed. Beyond explaining the standards, the school is not responsible for restricting, monitoring, or controlling the communications of individuals utilizing the network, although it reserves the right to do so and does so as a general rule.

COMMUNICATIONS

Electronic media cannot be used for knowingly transmitting, retrieving, or storing any communication that is:

1. Discriminatory harassing or bullying in any form;
2. Derogatory to any individual, group(s), student(s) or teacher(s);
3. Obscene, sexually explicit or pornographic in any form;
4. Defamatory or threatening in any form;

5. In violation of any license governing the use of software, digital services, print services, file services or data services; or
6. Engaged in for any purpose that is illegal or contrary to *DaVinci Academy* policy or business interests the Utah State Laws, Federal laws, or National Laws.

If a student commits one of the before mentioned items then the student will be expelled or prosecuted to the extent that the law has to offer and under guidance of "*The Safe School Policy*".

PERSONAL USES

All electronic services, software, hardware and appliances that have been designated by the IT Manager or IT Director for student use are provided by *DaVinci Academy* for the benefit of the student. Limited occasional or incidental use of electronic media (sending or receiving) for personal, non-student purposes is understandable and acceptable at times and only when it has been designated as such by the teacher or IT official, or when the teacher specifies a student may do so.

All personal use should be done in a manner that does not negatively affect the systems', the school, or other students. Students are expected to demonstrate a sense of responsibility as well as follow all items discussed in this document.

Student may bring there own devices to the *DaVinci Academy* and use the date services provided. If the student wants to bring there own devices then the student needs to bring the device to the IT Manager and discuss what the request is specific to the computers, network, printers, data storage devices and services. Once a student brings in his or her device(s) or uses his or her own device(s) then *DaVinci Academy*, its Faculty, Teachers, or Administration are not responsible nor can the Student or parents hold the Faculty, Teachers or Administration of the *DaVinci Academy* liable for any damages or altercations that the student device(s) may incur. *DaVinci Academy* its Faculty, Teachers, or Administration is not responsible for any Student devices, software or items belonging to the student(s) that are stolen or misplaced. Nor is the *DaVinci Academy* Faculty, Teachers or Administration liable for the Student knowingly transmitting, retrieving, viewing or storing any communication while the student is using their personal device(s), hardware, software or any other services provided or connected to the *DaVinci Academy* consisting of the following:

1. Discriminatory or harassing in any form;
2. Derogatory to any individual, group(s), student(s) or teacher(s);
3. Obscene, sexually explicit or pornographic in any form;
4. Defamatory or threatening in any form;
5. In violation of any license governing the use of software, digital services, print services, file services, music, media of any type or data services; or
6. Engaged in for any purpose that is illegal or contrary to *DaVinci Academy* policy or business interests the Utah State Laws, Federal laws, or National Laws.

While the *DaVinci Academy* has policies and tools in place limiting this behavior, we cannot be responsible for the student's behaviors inside or outside of school or while the student is using their personal device(s) or while the

student uses the provided computers, internet services, printers, etc..., while in the school. The responsibility will be assumed by the parent or a guardian and the student completely.

If a student commits one of the before mentioned items then the student will be expelled or prosecuted to the extent that the law has to offer and under guidance of "The Safe School Policy".

ACCESS TO STUDENT COMMUNICATIONS

A. Generally, electronic information created and/or communicated by an student using e-mail, word processing, utility programs, spreadsheets, telephones, Internet and bulletin board system access, Mail accounts, chat sessions (if allowed) or software and similar electronic media is completely monitored and blocked to some extent. In fact DaVinci is one of the only schools that is "CIPA" certified (Children's Internet Protection Act).

DaVinci Academy does routinely gather logs for all electronic activities or monitor student's communications directly, e.g., telephone numbers dialed (if on a school owned phone), sites accessed, Instant Messaging, PC usage, media used and email, for the following purposes:

1. Misuse of resources
2. Optimum technical management of information resources
3. Detecting patterns of use that indicate students are violating policies or engaging in illegal activity
4. law requests and prosecutions

B. *DaVinci Academy* reserves the right, to review any students electronic files, PC usage messages, email, or anything with respect to the services provided to the extent necessary to ensure electronic media and services are being used in compliance with the law, this policy and other school policies. Any review or monitoring will be done so in accordance with the law and by the *DaVinci Academy's* IT or IS Management representative or any other qualified authorities and will be done so in full confidentiality.

C. Students should not assume electronic communications are completely private. Accordingly, if they have sensitive information to transmit, they should use other means. *DaVinci Academy* is not responsible for any loss or stolen personal or non-personal electronic items i.e. social security numbers, bank accounts, etc... as it is communicated by the student over the World Wide Web or any other data service.

D. Students are not allowed nor are the teachers allowed to let the student use any of the Faculty, Teachers or Administrations PC's or services. Nor are the students allowed to use the Faculty, Teachers or Administration phones.

E. Students are not allowed to use the *DaVinci Academy* owned software except where it is already provided in the computer labs or at designated areas. Students are not allowed to install any of the *DaVinci Academy* owned software onto the students own device(s).

F. Students are not allowed to download any items on to the computers or install any software on the *DaVinci* owned Computers.

G. If a student commits one of the before mentioned items then the student will be expelled or prosecuted to the extent that the law has to offer.

SOFTWARE

To prevent computer viruses or pirated software from being transmitted through the schools computer systems, unauthorized downloading or installation of any unauthorized software on any machine at the school is strictly prohibited. Only software registered through *DaVinci Academy* may be downloaded or installed. Students should contact the DASA IT Manager / IT Director if they have any questions. The DaVinci Academy is not responsible for personal device(s) used by students.

Those personal device(s) that are used on the school grounds, owned by the student, should have legally licensed software and be used in good faith according to the school policies and state laws. Students will not be allowed to use the schools digital services or data services with their personal device(s) if the students personal device(s) are not legally licensed or if the students device(s) have illegal content such as illegal music, illegal OS, etc...

Students shall not use software of any type to create applications that can "Hack", damage or still passwords or information of any kind, cause harm or destruction to DaVinci Academy's hardware.

If a student commits one of the before mentioned items then the student will be expelled or prosecuted to the extent that the law has to offer and under guidance of *"The Safe School Policy"*.

SECURITY/APPROPRIATE USE

A. Students must respect the confidentiality of other student's electronic communications. Students are prohibited from engaging in, or attempting to engage in:

1. Monitoring or intercepting the files or electronic communications of other Students, Faculty, Teachers or Administration or third parties;
2. Hacking or obtaining access to systems or accounts they are not authorized to use;
3. Using other people's log-ins or passwords; and
4. Breaching, testing, or monitoring computer or network security measures.
5. Allowing any student to use any faculty PC or phone.

B. No e-mail or other electronic communications can be sent that attempt to hide the identity of the sender or represent the sender as someone else.

C. Electronic media and services should not be used in a manner that is likely to cause network congestion or significantly hamper the ability of other people to access and use the system.

D. Anyone obtaining electronic accesses to other companies' or individuals' materials must respect all copyrights and confidentiality headers and cannot copy, retrieve, plagiarize, modify or forward copyrighted or confidential materials except as permitted by the copyright owner or to whom the confidential material belongs to.

E. If a student commits one of the before mentioned items then the student will be expelled or prosecuted to the extent that the law has to offer.

INTERNET AND EMAIL

Students are responsible for good behavior on school computer networks just as they are in a classroom or school hallway. What is done on the network is often seen by other people - just like a postcard. General school rules for behavior and communications apply.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to check system integrity and be sure that users are using the system responsibly. Users should not expect that files stored on the schools servers are private.

Within reason, freedom of speech and access to information will be honored. During school, teachers will guide students toward appropriate materials. Outside of school, the parents or guardians have the same responsibility for such guidance as they guide student use of the Internet, television, telephones, movies, radio, and other potentially offensive media. Individual users of the Internet are expected to follow the generally accepted rules of network etiquette.

The following are not permitted:

1. Using another person's user id and password
2. Sending or displaying offensive messages, pictures, or videos
3. Using obscene language
4. Harassing, insulting or attacking others
5. Unauthorized distribution or copying of copyrighted materials and/or software
6. Unauthorized or illegal use of data in folders or work files
7. Intentionally wasting limited resources
8. Employing the network for commercial purposes
9. Revealing the full name, personal address, or telephone number of any student or school staff member
10. Attempts to log on to the computer network as a network administrator or attempts to obtain the administrator password will result in cancellation of your user privileges.

In the event a student engages in any of the above-referenced activities, his/her access privileges may be revoked and other disciplinary and/or legal measures may result.

HARDWARE AND PROPERTY

DaVinci Academy owns and maintains all of the resources with respect to the hardware devices, software, printers, servers, or anything else pertaining to the network or internet services. It is unlawful for students to:

1. Damage computers, computer systems, software, computer networks, the devices that are used, or data belonging to someone else.
2. Make a virus or bring viruses knowingly into the DaVinci Academy or loading viruses into the DaVinci Academy computers or network.
3. Remove mice balls.
4. Remove keys from the keyboard or rearranging the keys on a key board.
5. Attempt to connect any device(s) to the network through the wireless connections or ports that have not been authorized.

6. Attempt to connect anything other than the user assigned USB drives to the computers.

Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the computer network. In the event a student engages in any of the above-referenced activities, his/her access privileges may be revoked and other disciplinary and/or legal measures may result.

DAVINCI Academy of SCIENCE and the ARTS 2007-2008

ACADEMIC SCHOOL YEAR CALENDAR

JULY					AUGUST					SEPTEMBER				
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
2	3	4	5	6			1	2	3	3	4	5	6	7
9	10	11	12	13	6	7	8	9	10	10	11	12	13	14
16	17	18	19	20	13	14	15	16	17	17	18	19	20	21
23	24	25	26	27	20	21	22	23	24	24	25	26	27	28
30	31	32	33	34	27	28	29	30	31					
OCTOBER					NOVEMBER					DECEMBER				
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
1	2	3	4	5				1	2	3	4	5	6	7
8	9	10	11	12	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	12	13	14	15	16	17	18	19	20	21
22	23	24	25	26	19	20	21	22	23	24	25	26	27	28
29	30	31			26	27	28	29	30	31				
JANUARY					FEBRUARY					MARCH				
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
	1	2	3	4					1	3	4	5	6	7
7	8	9	10	11	4	5	6	7	8	10	11	12	13	14
14	15	16	17	18	11	12	13	14	15	17	18	19	20	21
21	22	23	24	25	18	19	20	21	22	24	25	26	27	28
28	29	30	31		25	26	27	28	29	31				
APRIL					MAY					JUNE				
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
	1	2	3	4				1	2	2	3	4	5	6
7	8	9	10	11	5	6	7	8	9	9	10	11	12	13
14	15	16	17	18	12	13	14	15	16	16	17	18	19	20
21	22	23	24	25	19	20	21	22	23	23	24	25	26	27
28	29	30			26	27	28	29	30	30				

	First Day of Trimester
	Minimum Days
	Parent Teacher Conferences
	Fall IN, Winterim, Spring OUT
	No School

Trimesters		Days
1	08/20-11/14	60
2	11/15-02/27	60
3	02/28-05/30	60
Total		180

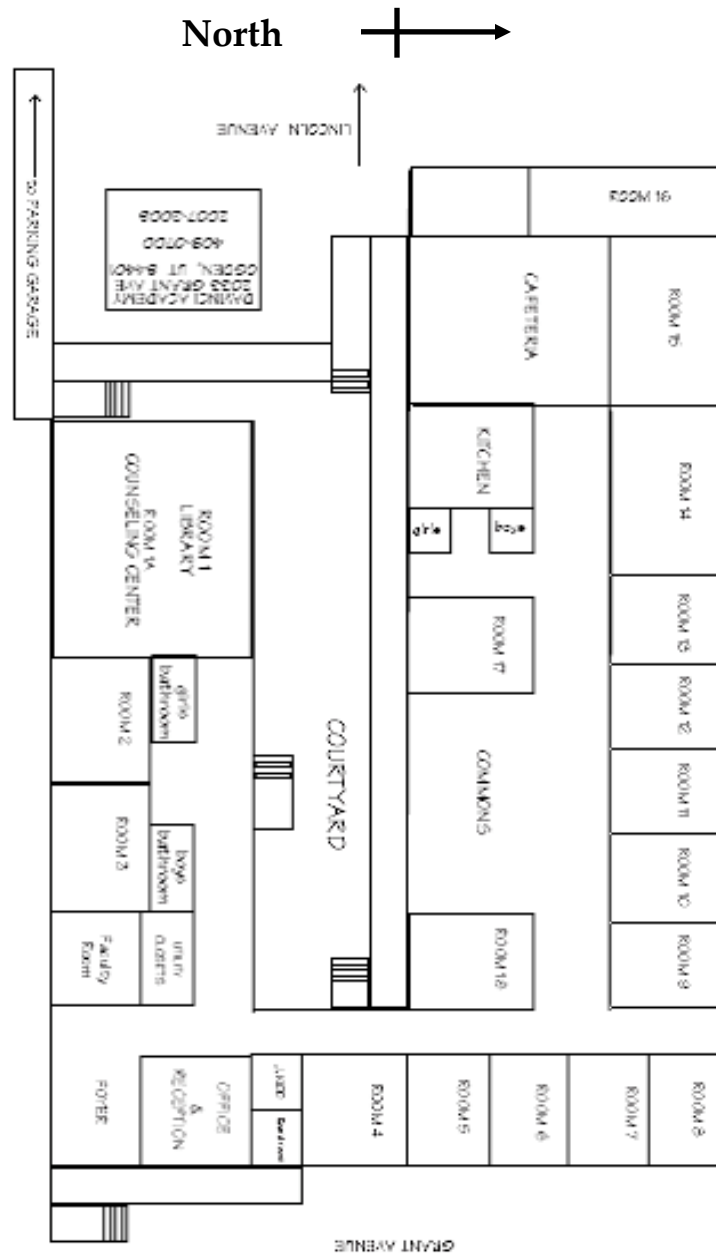
IMPORTANT DATES

August 20th	First Day of School
August 22nd	Back to School Night
September 3rd	Labor Day (NO SCHOOL)
September 4th	Minimum Day (Students released @ 12:15)
September 14	Powder Puff Game
September 10-15	Homecoming Week
September 15	Homecoming
September 20th	Parent Teacher Conferences (1p.m.-7p.m.)
October 2nd	Minimum Day (Students released @ 12:15)
October 18 th -19 th	Fall IN
October 26	Halloween Hop Dance
October 29th-30th	NO SCHOOL
November 1-20	School Wide Canned Food Drive
November 6th	Minimum Day (Students released @ 12:15)
November 14th	Quality Teaching Day (NO SCHOOL)
November 14th	End of Trimester
November 15th	Beginning of Second Trimester
November 21st-23rd	Thanksgiving Break (NO SCHOOL)
December 4th	Minimum Day (Students released @ 12:15)
December 15	Winter MORP Dance
December 21	Community Service Day
Dec. 24th- Jan. 4th	Winter Break (NO SCHOOL)
January 8th	Minimum Day (Students released @ 12:15)
January 18 th	Movie Night
January 21st	Martin Luther King Day (NO SCHOOL)
January 24th	Parent Teacher Conferences (1p.m.-7p.m.)
February 5 th	Minimum Day (Students released @ 12:15)
February 9 th	Sweethearts Dance
February 14 th -15 th	Winterim
February 18th	Presidents Day (NO SCHOOL)
February 27th	Quality Teaching Day (NO SCHOOL)
February 27th	End of Trimester
February 28th	Beginning of Third Trimester
February 29 th	DaVinci Science Fair
March 4th	Minimum Day (Students released @ 12:15)
March 17-21	Go Green Week
March 21	Go Green Stomp
March 27th	Parent Teacher Conferences (1p.m.-7p.m.)
April 1st	Minimum Day (Students released @ 12:15)
April 7th-April 11	Spring Break (NO SCHOOL)
April 18	Prom
May 6th	Minimum Day (Students released @ 12:15)
May 15 th -16 th	Spring OUT
May 26th	Memorial Day (NO SCHOOL)
May 29th	Last Day of School

DASA BELL SCHEDULE

<u>FIRST BELL 8:15</u>		<u>TARDY BELL 8:20</u>	
<u>PERIOD</u>	<u>REGULAR SCHEDULE</u>	<u>ASSEMBLY SCHEDULE</u>	<u>MINIMUM DAY SCHEDULE</u>
<u>ANNOUNCEMENTS/HOMEROOM</u>	8:20-8:35	8:20-8:35	8:20-8:22
<u>1ST</u>	8:35-9:30	8:35-9:25	8:22-8:50
<u>2ND</u>	9:35-10:30	9:30-10:20	8:55-9:25
<u>3RD</u>	10:35-11:30	10:20-11:15	9:30-10:00
<u>LUNCH</u>	11:30-12:00	11:15-11:45	OPTIONAL/ AFTER SCHOOL
<u>ASSEMBLY</u>	X	11:45-12:15	X
<u>4TH</u>	12:05-1:00	12:20-1:10	10:05-10:35
<u>5TH</u>	1:05-2:00	1:15-2:05	10:40-11:10
<u>6TH</u>	2:05-3:00	2:10-3:00	11:15-11:45 OPT. LUNCH: 11:45-12:20

SCHOOL MAP



STUDENT CHECKOUT FORM

2033 Grant Avenue
Ogden UT 84401
409-0700



Date _____

Student's Name _____ Grade _____ Birthdate _____

Present Address _____ Phone _____

e-mail address _____

Period	Course	Title or Materials	Fees for Lost or Damaged Books	All Books and Materials Returned in satisfactory condition (Teacher's Signature)
A				
1				
2				
3				
4				
5				
6				
7				

STUDENT, PLEASE GET CLEARANCE FROM THE FOLLOWING DEPARTMENTS. IF UNSURE
OF THE DEPARTMENT CHECK IN THE OFFICE. THIS MUST BE DONE BEFORE YEAR END.

1. ADVISOR _____

2. LIBRARY _____ FEES _____ TITLES _____

3. SPECIAL ED _____

4. LUNCH MANAGER _____ ACCOUNT _____

5. FINES OR FEES OWED SCHOOL _____

6. LOCKER # _____

TOTAL \$ _____

YES _____ RETURNING NEXT YEAR

CASH PAID OR CHECK # _____

NOT _____ RETURNING NEXT YEAR

FINAL RELEASE _____ STUDENT SIGNATURE _____

Advisor Signature

APPLICATION FOR RENAISSANCE AWARD

I certify that _____;
a student at DaVinci Academy has completed all the requirements necessary to qualify for the Leonardo DaVinci Renaissance Award. Each requirement was completed honestly during this academic year, 2007-2008 by the student named above and reported and recorded on the Renaissance Award Worksheet. The purpose of this award is to recognize students for intellectual, cultural and community development.

- | | |
|--|---|
| <input type="checkbox"/> Scientific | <input type="checkbox"/> Visual Arts |
| <input type="checkbox"/> Scientific | <input type="checkbox"/> Literary |
| <input type="checkbox"/> Performing Arts | <input type="checkbox"/> Cross Cultural |
| <input type="checkbox"/> Dance | <input type="checkbox"/> Historical/Political |
| <input type="checkbox"/> Music | <input type="checkbox"/> Sporting |
| <input type="checkbox"/> Drama | |

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Advisor's Signature _____ Date _____

SUGGESTED EVENTS FOR THE RENAISSANCE AWARD

**All events should be approved through advisors and are subject to committee review.

☐ ☐ **Scientific (two events)**

- | | | |
|-------------------------|-----------------------------------|-------------------------------------|
| ✓ Planetarium Star Show | ✓ Natural History/ Science Museum | ✓ Botanical Garden Engineering Fair |
| ✓ Science Fair | ✓ Dinosaur Park | |
| ✓ Nature Exhibit | ✓ Science Lecture | |

Performing Arts (three events, one from each area)

☐ Dance

☐ Music

☐ Drama

- | | | |
|-----------|----------------|------------------|
| ✓ Play | ✓ Storytelling | ✓ Opera |
| ✓ Concert | ✓ Festival | ✓ Ballet |
| ✓ Recital | ✓ Review | ✓ Corp Encore |
| | ✓ Symphony | ✓ Dinner Theatre |

☐ **Visual Arts (one event)**

- | | | |
|------------|------------------------------|---------------------|
| ✓ Gallery | ✓ Art Class (outside school) | ✓ Fashion Show |
| ✓ Museum | | ✓ Art Demonstration |
| ✓ Fair | ✓ Film Festival | |
| ✓ Art Show | ✓ Architectural Show | |

☐ **Literary (one event)**

- | | | |
|--------------------------|-----------------------|--|
| ✓ Story Telling Festival | ✓ Lecture Convocation | ✓ Regular Book Club Literacy Promotion |
| ✓ Symposium | ✓ Meet-the-Author | |
| ✓ Poetry Reading | ✓ Book Signing | |

☐ **Cross Cultural (one event)**

any event that is **not part of your own culture qualifies

- | | | |
|------------------|------------------------------------|----------------------------|
| ✓ Ethnic Fair | ✓ Rendezvous | ✓ like Black History Month |
| ✓ Greek Festival | ✓ Religious Event | |
| ✓ Cinco de Mayo | ✓ Participation in Cultural Events | |
| ✓ Pow Wow | | |

☐ **Historical/Political (one event)**

- | | | |
|------------------------|----------------------------|------------------|
| ✓ City Council Meeting | ✓ Court Trial | ✓ Medieval Fair |
| ✓ Legislature | ✓ Historical Re-Enactments | ✓ Ghost Towns |
| ✓ Political Debate | ✓ Working Farms | ✓ Election Event |

☐ **Sporting (one event)**

*** participation in some events qualifies, with advisor approval.*

- | | | |
|----------------------|--------------|---------------------------|
| ✓ Attend a Team Game | ✓ Curling | ✓ Body Building |
| ✓ Walk-a-Thon | ✓ Gymnastics | ✓ Archery |
| ✓ Marathon | ✓ Skating | ✓ Ski Tour or Competition |
| ✓ BMX/Motor cross | ✓ Swim Meet | |
| | ✓ Track Meet | |

EVENTS THAT ARE UNLIKELY TO BE APPROVED:

- ✓ Attending a Movie
- ✓ Watching a Video/DVD/Television
- ✓ Reading a Book
- ✓ Playing Video Games
- ✓ Family BBQs/Puppetshows, etc.
- ✓ Homemade Video/Animation
- ✓ D&D or RPGs
- ✓ Any event lasting less than an hour

WORKSHEET FOR THE LEONARDO DAVINCI RENAISSANCE AWARD

The purpose of this award is to recognize students who exhibit exceptional intellectual development. Students who wish to achieve this award must attend ten community or academic events from each of seven areas, including two scientific events, three performing arts events (one dance, one music, and one drama), a visual arts event, a literary event, a cross-cultural event, a historical/political event, and a semi-professional or like sporting event.

Student Name		Advisor	
Event Category	Event Title & Description	Date of Event	Advisor Approval
Scientific			
Scientific			
Dance			
Drama			
Music			
Visual Arts			
Literary			
Cross-Cultural			
Historical/Political			
Sporting			